

SHREE SPONGE STEEL & FORGING LTD.

CIN: L27100GJ1991PLC016203

Regd. Office: 6/1 GIDC, POR-RAMANGAMDI,
National Highway No.8, DIST: VADODARA 391243

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Website address: www.shreesponge.com

NOTICE

NOTICE OF THE 24th ANNUAL GENERAL MEETING AND E-VOTING INFORMATION

Notice is hereby given that:

(1) The 24th Annual General Meeting (AGM) of the Company will be held on Saturday, 26th September, 2015, at 11.00a.m. to transact the Business as set out in the Notice of AGM.

(2) Electronic Copies of the Notice of AGM and Annual Report for 2014-15 have been sent to all members whose email IDs are registered with the Company/ Depository Participant(s). Physical Copies of the Notice of AGM and Annual Report for 2014-15 have been sent to all members at their registered address in the permitted mode. The Notice of AGM and Annual Report for 2014-15 is also available on the Company's website on www.shreesponge.com

(3) Members holding shares either in physical form or in dematerialized form as on the cut-off date of 19th September, 2015, may cast their vote electronically on Business as set out in the Notice of AGM through electronic voting system of Central Depository Service (India) Limited (CDSL). All members are informed that: (a) the Ordinary Business and the Special Business as set out in the Notice of AGM may be transacted by electronic voting; (b) the date of completion of sending Notice of AGM is 6th August, 2015; (c) the voting through electronic means shall commence from 9.00 a.m. on 23rd September, 2015 (d) the voting through electronic means shall end at 5.00 p.m. on 25th September, 2015; (e) the voting through electronic means shall not be allowed beyond 5.00 p.m. of 25th September, 2015; (f) the Notice of AGM is available on Company's website on www.shreesponge.com and on CDSL's website on www.cdslindia.com; (g) for the process and manner of electronic voting, members may go through the instructions in the Notice of AGM or visit CDSL's website www.cdslindia.com

(4) Any person becoming the member of the Company after the dispatch of Notice of the Meeting and holding shares as on the cut-off date i.e., 19th September, 2015, may obtain the user ID and password by referring to the e-voting instructions in the notice which is available on the Company's website www.shreesponge.com and the website of CDSL, www.cdslindia.com. Members may also note that the facility for voting through polling paper shall also be made available at the meeting and the members attending the meeting who have not already cast their vote by remote e-voting shall be able to exercise their right at the meeting. Members who have cast their vote by remote e-voting prior to the meeting may also attend the meeting but shall not be entitled to cast their vote again. In case of queries, members may refer to the Frequently Asked Questions (FAQ's) section of www.evotingindia.com or contact Mr. Wenceslaus Furtado, Deputy Manager CDSL, 16th Floor, P J Towers, Dalal Street, Fort, Mumbai- 400001 at telephone 1800 200 5533. Members may also write to the Company at the abovementioned address or email at investorservices@cgglobal.com

For SHREE SPONGE STEEL & FORGING LTD.

Date:10th August, 2015

Place:Vadodara

Vinaykumar Parikh

Chairman & Managing Director